

Pinawa Chamber of Commerce Code of Conduct

The Board expects of itself and its Members ethical, business-like and lawful conduct. This includes proper use of authority and appropriate decorum when acting as Board members. It expects its Members to treat one another and members with respect, co-operation and a willingness to deal openly on all matters.

1. Board Members are accountable to exercise the powers and discharge the duties of their office honestly and in good faith. Board Members will exercise the degree of care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
2. Board Members must avoid a conflict of interest with respect to their fiduciary responsibility.
 - 2.1. There must be no self-dealing or any conduct of private business or personal services between any Board Member and the organization, except as procedurally controlled to assure openness, competitive opportunity, and equal access to otherwise “inside” information. Board Members will annually disclose their involvements with other organizations, with vendors, or any associations that might be or might reasonably be seen as being a conflict.
 - 2.2. When the Board is to decide upon an issue, about which a member has an unavoidable conflict of interest, that member shall absent herself or himself without comment from not only the vote, but also from the deliberation.
 - 2.3. Board Members will not use their Board position to obtain employment in the organization for themselves, family members, or close associates. Should a Board member apply for employment, he or she must take a leave of absence from the Board. If hired, he or she must first resign from the Board.
5. Board Members will respect the confidentiality appropriate to issues of a sensitive nature.
6. Board Members will be familiar with the incorporating documents, by-laws, regulations, and policies of the organization as well as the rules of procedure and proper conduct of a meeting so that any decision of the Board may be made in an efficient, knowledgeable and expeditious fashion.
7. Board Members will be familiar with the job description of their individual position.
8. Board Members will be Properly prepared for Board deliberation.
9. Board Members will support the legitimacy and authority of Board decisions, regardless of the member’s personal position on the issue.
10. Board Members will respect deadlines for submitting expense claims, reports, or any other assigned task.
11. Board Members will participate in fundraising activities as practicable.
12. Board Members shall attend meetings on a regular and punctual basis.
13. Board Members shall ensure that unethical activities not covered or specifically prohibited by the foregoing or any other legislation are neither encouraged nor condoned.